

# DALLAS \_\_\_\_\_ HOLOCAUST AND HUMAN RIGHTS \_\_\_\_\_ MUSEUM

## **BARNES EDUCATION INTERN**

*In memory of Pam Barnes, former Program and Volunteer Coordinator*

### **Paid Position**

#### **Summary:**

Department: Education

Reports To: Ackerman Family Director of Education

Duration: June 10 – August 12, 2026, 25 hours per week

Updated: January 20, 2026

Application Period: March 4, 2026- April 15, 2026

The Dallas Holocaust and Human Rights Museum is seeking two summer interns to assist with various tasks and responsibilities in the Education Department. Under the supervision of the Ackerman Family Director of Education, the Barnes Education Interns will be involved in the department's daily operations. This is an in-person position.

#### **Responsibilities:**

- Assist with summer teacher workshops on Holocaust education, including planning, prepping, and attending the workshops, both off-site and on-site
- Help plan and execute educational student programs and events, including on-site and off-site summer camps
- Assist in the development and refresh of the lessons and resources in the Upstander Education Database
- Assist in the development and organization of the Upstander Partnership program materials
- Assist with preparations for school group visitors in the 2026-2027 school year
- Support daily tasks and activities of the Education Department
- Attend Education Department meetings as requested
- Other duties as assigned

#### **Key Requirements:**

- Knowledge of and interest in Holocaust history and human rights
- Willing to support the mission of the Dallas Holocaust and Human Rights Museum
- Willing to work with students from kindergarten through high school
- Occasional travel off-site is expected
- Able to interact well with Museum staff, students, and visitors

## JOB REQUIREMENTS

*Education:* Enrolled as an undergraduate or graduate student

*Experience:* No prior experience required

### **Proficiencies:**

- Microsoft Office
- Basic video editing skills a plus
- Spanish language fluency a plus

### **Physical Requirements:**

- Standing and walking are required
- Ability to lift up to 40 pounds

### **Competencies:**

- |                                     |                           |
|-------------------------------------|---------------------------|
| 1. Judgement/Decision Making        | 5. Customer Focus         |
| 2. Communication – Oral and Written | 6. Integrity              |
| 3. Organization/Planning            | 7. Initiative             |
| 4. Business Literacy                | 8. Collaboration/Teamwork |

### **Dallas Holocaust and Human Rights Museum Core Values**

**Respect:** We treat everyone with dignity and respect.

**Empathy:** We understand that people have varied experiences of struggle and triumph, and we treat everyone with compassion.

**Inclusivity:** We value people’s differences and strive to make the Museum accessible to all.

**Excellence:** We work to perform at the highest possible level in everything we do.

**Integrity:** We act ethically and transparently.

**Courage:** We are Upstanders.

The Dallas Holocaust and Human Rights Museum is an equal opportunity employer. We value and strongly encourage a diverse environment.

To apply, please submit the following to [internships@dhhrm.org](mailto:internships@dhhrm.org) :

A single PDF file containing:

- a. Cover letter referencing the job title
- b. Resume