

# DALLAS HOLOCAUST AND HUMAN RIGHTS MUSEUM

300 N Houston St, Dallas, TX 75202

## FRIENDLY REMINDER 2023 IMPORTANT YEAR-END DATES BASED UPON IRS GUIDELINES

### CREDIT CARD DONATIONS

- **Sunday, December 31, 2023**, is the last day for [online credit card donations](https://www.dhhrm.org) at [www.dhhrm.org](https://www.dhhrm.org) to count as a 2023 charitable donation.
- **Saturday, December 30, 2023, at 5:00 p.m.** is the last day for credit card forms received by phone or mail to be processed as 2023 donations. **Important note:** Credit card transactions processed AFTER 12/31/23 will receive a 2024 tax receipt, even if the donor's form was mailed in 2023.

### MAILED CHECK DONATIONS

- Make checks payable to "Dallas Holocaust and Human Rights Museum".
- **Saturday, December 30, 2023**, is the **last postmark date** for all 2023 year-end donations paid by check.
- **Important note:** All check donations postmarked in 2024, regardless of the date on the check, will be recorded in 2024.

### GIFTS OF STOCK and Wire/ACH

- **Friday, December 29, 2023**, is the last date gifts of stocks must be received in our brokerage account to count as a 2023 charitable donation.
- **Important note:** Stock transfer times vary, so if you plan to make a stock gift this year, please contact your broker to ensure timely handling of your donation.
- **NOTIFY THE MUSEUM** that a stock transfer or wire/ACH has been initiated. These transactions are NOT earmarked with your name.
- **Wire/ACH and Stock Transfer instructions follow on page 2.**

### THANK YOU

We are grateful to our donors who recognize the value of the Museum's mission and continue to provide much-needed support.

### ADDITIONAL QUESTIONS?

Contact Kathryn English at 469-257-4291 or email [KEnglish@dhhrm.org](mailto:KEnglish@dhhrm.org)

Dallas Holocaust and Human Rights Museum | 300 N. Houston St | Dallas, TX 75202  
214-741-7500 | Fax: 469-214-4966 | [info@dhhrm.org](mailto:info@dhhrm.org) | [www.dhhrm.org](https://www.dhhrm.org)

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300 N Houston St, Dallas, TX 75202

## WIRE AND ACH INSTRUCTIONS (CASH)

### Banking Institution:

Comerica Bank, N.A.  
8850 Boedecker St.  
Dallas, TX 75225

ABA Routing number: 111000753  
Account Name: Dallas Holocaust Museum  
Account Number: 1880397953

### Dallas Holocaust and Human Rights Museum Contact information:

**NOTIFY THE MUSEUM** that a wire/ACH has been initiated. **Wires/ACH are NOT earmarked with your name**, so we have no way of knowing you are the donor unless you tell us.

**Hannah Orth, Director of Finance**  
469-399-5207 or [horth@dhhrm.org](mailto:horth@dhhrm.org)

**Deanne McElroy, Advancement**  
469-399-5210 or [DMcElroy@dhhrm.org](mailto:DMcElroy@dhhrm.org)

**Or notify Museum via FAX: 469-214-4966**

## STOCK TRANSFER INSTRUCTIONS

Instruct your broker to transfer shares of stock from your account to the Dallas Holocaust Museum - Morgan Stanley account (below). To ensure an expeditious transaction please provide the following information to Museum staff:

- Name and number of shares of stock
- Date the transfer will be initiated
- Acknowledgment that shares will be sold upon receipt (*email communication preferred*)

### Dallas Holocaust and Human Rights Museum Contact information:

**NOTIFY THE MUSEUM** that a stock transfer has been initiated. **Stock transfers are NOT earmarked with your name**, so we have no way of knowing you are the donor unless you tell us.

**Hannah Orth, Director of Finance**  
469-399-5207 or [horth@dhhrm.org](mailto:horth@dhhrm.org)

**Deanne McElroy, Advancement**  
469-399-5210 or [DMcElroy@dhhrm.org](mailto:DMcElroy@dhhrm.org)

**Or notify Museum via FAX: 469-214-4966**

### Dallas Holocaust and Human Rights Museum's Brokerage Account:

Firm: Morgan Stanley  
DTC: 0015  
Account Number: 053-520318-387 (*must include dashes*)  
Beneficiary Account Name: Dallas Holocaust Museum  
DHM Tax ID Number: 75-2113723

### Contact information for Morgan Stanley:

**Janna Birkner**  
972-450-6621 or [Janna.R.Birkner@MorganStanley.com](mailto:Janna.R.Birkner@MorganStanley.com)