



Lobby & Courtyard

Standard Package \$100



- Your choice of music playing in the Lobby
- Digital signage assets to display logo or event image

Silver Package \$350



Includes standard package, plus:

- Lectern with microphone
- One professional A/V Technician who will set up equipment, conduct pre-program testing, and be onsite for the duration of your event to provide technical support

Gold Package \$500



Includes standard and silver packages, plus:

- Digital mixer and stage box to provide the highest sound quality
- 8 LED uplights to enhance the space

All packages reflect 4-hour events.



Classrooms

Rental of classroom includes:

- Projector, retractable projection screen, and lectern
 - HDMI wall input
 - Floor-to-ceiling white boards

Equipment Upgrades



•	Logo on Entrance Screen\$5
•	Wireless Slide Advancer\$5
•	Powered Tables\$5/table

Museum Laptop.....\$50

Presenter Upgrades



Both include set-up and pre-program testing conducted by professional A/V Technician

- Single Presenter Set-Up.....\$150
 - Single microphone at lectern (hand-held or lavalier)
- Panelist Set-Up.....\$200
 - 2 microphones (hand-held or lavalier)
 - Comfortable panel seating arrangement

Gold Package \$350



- All Equipment Upgrades
- Choice of one Presenter Upgrade
- Full event audiovisual service, including one professional A/V
 Technician who will be onsite for the duration of your event to provide technical support

All packages reflect 4-hour events. Please ask about the Museum's hybrid capabilities in the Classrooms.



Cinemark Theater – Program Packages

Each of the following packages include:

- One professional A/V Technician who will be on-site for the duration of your event from setup to takedown
 - Stage lighting, optional timer, and confidence monitor for speakers
 - Lectern with microphone
 - House P/A system

Single Presenter Package \$350



- Projected slide deck or graphic on screen
- Formatting of digital presentation materials to ensure compatibility
- Wireless slide advancer

Fireside Chat Package \$400



Includes Single Presenter Package, plus:

- 2 chairs and microphones (hand-held or lavalier)
- 1 microphone for audience Q&A

Panelist Package \$450



Includes Single Presenter and Fireside Chat Packages, plus:

 3-4 chairs and microphones (up to 5 hand-held and 2 lavalier)

Cinemark Theater – Film Screening Packages

Each of the following packages include:

- One professional A/V Technician who will be on-site for the duration of your event from setup to takedown and available to provide pre-program equipment testing and technical support
 - Uploading of film conducted via Digital Cinema Package (DCP)*

Film Screening Package \$350



Provide a memorable cinematic experience in the Museum's private Cinemark Theater by screening a film that is aligned to the Museum's mission.

Film Festival Package \$500



Showcase up to three full-feature films or six short films.

<u>Upgrade</u>



Honor your creators with an afterparty or gala in the Museum's Lobby, Courtyard, or Covered Terrace, subject to additional rental cost.

Enhance your Cinemark Theater Selection







Recording

Simulcasting

Broadcast your presentation in real-time for participants joining from other locations via Zoom. Your program can also be streamed in the Museum's Classrooms to accommodate additional guests......\$250

Additional Lighting

Emphasize your speaker or presentation with 8 LED uplights................\$50

<u>Signage</u>

Frequently Asked Questions

When do I need to submit my A/V selections for my event?

 All digital materials including, but not limited to, images for TV Screens, PowerPoint presentations, and Digital Cinema Packages (DCP's) must be submitted to the Museum's Facility Rentals Team at least ten (10) days prior to your event.

How many digital signage assets does the Museum have?

- Lobby: Four 42" screens, one 55" screen, one 97" screen, and standard marquee kiosk
- Classrooms: One 55" screen at the entrance of each of our two classrooms.

What are the specs for the Museum's digital signage?

- All screens: 1920 x 1080 (horizontal alignment) at 100 dpi, as PNG
- Marquee kiosk: 720 x 1080 (vertical alignment) at 100 dpi, as PNG

What formatting does the Museum recommend for slide-decks?

- Wide-screen (16:9) slide-decks, presentations, and videos are recommended for optimal viewing on the Cinemark Theater's 23' projection screen
- The Classrooms' 11' projection screens can accommodate standard (4:3) or widescreen (16:9) slide decks and presentations

What if I need something for my event that is not listed in this brochure?

 The Museum is happy to reach out to one of our preferred vendors to help meet any additional audiovisual needs you may have.



We look forward to your event!

For questions, inquiries, or to submit your A/V selections, please contact the Facility Rentals Team at FacilityRental@dhhrm.org